



The Aurora Fossil Museum Foundation, Inc., Aurora, North Carolina, has unpaid internship opportunities in the Education, Collections, Technology, and Gift Shop areas. For more information on our internships, please get in touch with the museum at [intern@aurorfossilmuseum.org](mailto:intern@aurorfossilmuseum.org)

### **EDUCATION INTERNSHIP**

**Position:** Non-paid Education Intern

**Location:** Aurora Fossil Museum Foundation, Inc.  
400 Main Street  
Aurora, NC 27806

**Duration:** 8-16 weeks (start/end dates are flexible)  
Minimum of 18 hours per week, including one weekend day  
Some weekend and holiday work required

**Qualifications:** Applicants should be energetic, possess good public speaking and organizational skills, have an upbeat demeanor, and enjoy interacting with the public, children, co-workers, and volunteers. Candidates must be at least 16 years of age and have a background or interest in Science Education, Geology, Biology, Marine Sciences, Natural Resources, or a closely related field of study. A flexible schedule is required, and prior experience working with the public is preferred. Applicants must be able to lift 50 lbs., work in various weather conditions, and handle extended time in both indoor and outdoor environments. A background check will be required for Interns 18 and older.

**Intern Responsibilities:** Education Interns will assist with all components of museum education. Two days per week will be spent assisting with in-house public programs, and one day per week will be spent off-site assisting with special events and outreach. Responsibilities will include:

1. Assisting with visitor education
2. Assisting with special programs and events
3. Assisting with the development of STEM-related programs
4. Assisting with and conducting on-site educational programs
5. Assisting with and conducting off-site educational programs
6. Carrying out all duties using an enthusiastic, positive, friendly, and approachable demeanor

**Applicant requirements:**

1. Applications will be accepted on an open-ended basis.
2. Applicants must meet the minimum time requirements listed above in the “Duration” section of this posting.
3. As needed, the applicant must undergo a background check before beginning the internship.
4. All internships at the Aurora Fossil Museum are unpaid. The applicant is responsible for lodging, travel, or food expenses and needs.
5. Applicants must be self-motivated, work well in independent and group settings, and have strong communication skills.
6. Interns must follow the Aurora Fossil Museum dress code and code of ethics.
7. Applicants must provide a resume in conjunction with the intern application.
8. Applicants must provide a letter of reference.

Please submit the intern application, resume, cover letter, and letter of reference to the following address or via email at [intern@aurorafossilmuseum.org](mailto:intern@aurorafossilmuseum.org)

Aurora Fossil Museum Foundation, Inc.  
Attn: Museum Internships  
P.O. Box 352  
Aurora, NC 27806